

# CLUB CONSTITUTION

(AMENDED DECEMBER 2020 V7)



## ROBERTTOWN ROAD RUNNERS (AFFILIATED TO ENGLAND ATHLETICS)

### 1) TITLE

The title of the club shall be Roberttown Road Runners.

### 2) OBJECTIVE

The objectives of the club are:

- To encourage the practise and development of Amateur athletics.
- To provide coaching for the members and to organise competitions.
- To organise teams to represent the club in championships, leagues and in such other competitions as the management committee shall decide.
- The club shall cater for the disciplines of Road Running, Trail Running, Hill & Fell Running and Cross Country Running, and pay the appropriate fee annually to United Kingdom Athletics (UKA).

### 3) MEMBERSHIP

Membership of the Club shall be open to persons who are amateurs as defined by UK athletics governing bodies at that time, regardless of sex, age, disability, ethnicity, nationality sexual orientation, religion or other beliefs. Minimum age entry will be 16 years.

The Committee shall have the power to suspend or exclude any member for contravention of this Constitution, documented rules or published codes of conduct that may exist at that time. In exercising these powers the Committee shall adhere to the Club's disciplinary procedures. Appeal against refusal or removal may be made to the members.

Honorary life membership of the Club may be conferred upon any member by a majority vote of those present at an Annual General Meeting (AGM) in recognition of someone who has performed an outstanding service, or who has made an outstanding contribution to the Club.

### 4) DISCIPLINE AND APPEALS

All complaints regarding the behaviour of members:

- should be submitted in writing to the Secretary.
- will be managed in accordance with the Club's Behaviour Policy.

### 5) MANAGEMENT

The management of the club shall be vested in a management committee that consists of a Chair, Honorary Secretary and Honorary Treasurer; who shall be the officers of the club together with a committee of 4 to 6 members.

All of the foregoing shall be elected at the AGM and remain in office until the conclusion of the AGM of the following year. The committee shall have the power to fill vacancies if and when they arise. The committee shall also have the power to co-opt members for particular projects, but co-opt members shall not have a committee vote.

**6) ANNUAL GENERAL MEETING (AGM)**

The AGM shall be held in the month of July (or within six months of the end of the club financial year) for the purpose of:

- a) Receiving the Chairman's Annual Report and the report of the committee.
- b) Receiving the audited statement of accounts and balance sheet.
- c) Electing the officers and committee for the ensuing year.
- d) Electing of the Honorary Auditor(s).
- e) Considering any amendments to the constitution rules of which due notice has been given to all members. The Chairman or Secretary must receive any proposed change to a constitution rule by a member at least 21 days prior to the date of the AGM in order that all members shall have sufficient notice of proposal.
- f) At least 14 days notice shall be given to members of the date, venue and agenda items of the AGM. Each fully paid-up member present at the meeting shall have one vote.

**7) AFFILIATION**

The club shall seek to be affiliated to England Athletics in order to carry out the objects of the club.

**8) SUBSCRIPTIONS**

Members will pay an annual subscription fee on the 1<sup>st</sup> January of each year. The level of the fees may be adjusted at the AGM.

The annual subscription must accompany the application for membership. Applicants joining mid-year will pay a proportion of the full amount as determined by the committee. Applicants will be accepted in the interim period between start of the year and UK Athletics year and will be registered to run as Roberttown Road Runners members.

**9) NON-PAYMENT OF SUBSCRIPTIONS**

The committee shall have the power to expel any member whose subscription is three months in arrears, providing one month's notice in writing shall have been sent to such a member by registered or recorded delivery letter addressed to the member's last known address, informing him/her of the proposed action of the committee.

The name and address of any person so expelled from the club shall be recorded and sent to England Athletics. Every person whose name has been so recorded shall be suspended from competing at any meeting held under UKA rule until the liability causing the expulsion, that shall not exceed one year's subscription, shall have discharged.

**10) FINANCE**

- a) All club monies will be banked in an account held in the name of the club.
- b) The Club Treasurer will be responsible for the finances of the club.
- c) The financial year of the club will end on 30th June.
- d) An independently examined statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.
- e) Any cheques drawn against club funds should hold the signatures of the Treasurer plus up to two other officers.

**11) LONDON MARATHON CLUB PLACE**

The criteria for the London Marathon club place ballot are that members:

- a) Must not have previously won the club place.
- b) Must not have run in the London Marathon within the last 10 years.
- c) Must have entered the London Marathon ballot that year and been rejected.
- d) Must be a fully paid up 1<sup>st</sup> claim member and into, at a minimum, their third year of club membership.

A member's name shall be entered into the ballot the same number of consecutive times that member has previously been in the club ballot and failed to win the London Marathon place.

**12) RESIGNATIONS**

Any member wishing to resign must do so in writing addressed to the Honorary Secretary or Chairman. The resignation shall be considered by the committee within one calendar month of receipt and will be effective on the date of tendering.

Resignations will not be accepted if the member is financially indebted to the club i.e. has not paid his /her subscription for the current year, and acceptance will be withheld until the debt has been expedited.

**13) EXTRAORDINARY GENERAL MEETING (EGM)**

An EGM shall be called by the Honorary Secretary or Chairman within one month of the requisition, signed by at least two members stating the purpose of the meeting.

At least 14 days' notice shall be given to all fully paid-up members of the date, venue and the purpose of an EGM. No other business shall be conducted at such a meeting.

**14) CONSTITUTION AMENDMENTS**

No constitution rule may be altered, added to, or deleted except at an AGM or at an EGM called for that purpose, and then only by a two-thirds majority of those present and voting.

**15) DISSOLUTION**

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of some other club with similar objectives to those of the club, or a Registered Charity agreed upon by the elected officers on the club

**16) CLUB COLOURS**

The club colours that have been registered are Royal Blue and White Vest and Shorts.

Roberttown Road Runners hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:

DATE: 15 December 2020

A handwritten signature in black ink, appearing to read 'P. Knott', with a stylized flourish at the end.

NAME: Pete Knott

POSITION: Club Chair

SIGNED:

DATE: 14 December 2020

A handwritten signature in black ink, appearing to read 'S. J. Gilman', with a stylized flourish at the end.

NAME: Stacey Gilman

POSITION: Club Secretary