

Roberttown Road Runners Privacy Notice

Roberttown Road Runners (RRR) are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, RRR is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

What personal data we hold about you

In becoming a member of RRR, RRR will collect certain information about you; in most cases from the application form or information you provide. The information you give us may include (but not be limited to) your name, date of birth, address, e-mail address, phone number, names of the England Athletics (EA) affiliated clubs with which you are registered, emergency contact details and gender (referred to by England Athletics as Athletics Data). We will also process information about our members that has been gathered by other organisations (e.g. gathering and publishing members Parkrun times and race results from relevant websites).

Why we need your personal data

The reason we need your personal data is to be able to administer your membership and provide the services you are signing up for when you register with the club. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a member to provide the services you are registering for (for example but not limited to, registration with UK athletics and receiving news about the club). Reasons we need to process your data include:

For membership and club management:

- processing of membership applications, renewals and payments;
- sharing data with committee members and club volunteers to provide information about club activities, membership renewals or invitation to social events;
- club newsletter promoting club activity;
- publishing of race and competition results;
- to contact your emergency contact should you be injured while running with the club;
- administering the club grand prix, handicap and Parkrun activities;
- co-ordinating tasks for Liversedge Half Marathon; and
- sharing birthday wishes each month on the club website.

Marketing and communications (where separate consent is provided on the club application/ renewal form) :

- sending the club newsletter which may include marketing information (e.g. supplier discount codes).
- sending information about selling club kit, merchandise or fundraising.

The club has a closed Facebook page. All members will be invited to join this page. The club also has a public Facebook page anyone is free to join. If you join the Facebook pages, please note that Facebook have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club Facebook pages.

Who we share your personal data with

When you become a member of the Club, you will also automatically be registered as a member of England Athletics Limited. We will provide England Athletics Limited with your Athletics Data which they will use to enable access to the MyAthletics portal. England Athletics Limited will contact you to invite you to sign into and update your MyAthletics portal. You can set and amend your privacy settings from the MyAthletics portal. If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics Limited, please contact dataprotection@englandathletics.org.

On occasion you may provide personal information in order to take part in a club trip, if this information needs to be shared (for example for booking accommodation, race entry or flights) this will be made clear and your consent obtained when that information is gathered. It will be held securely and only kept for as long as it is needed.

How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Athlete data is updated every year on annual membership forms. Any personal data we hold on you will be securely destroyed 3 months after membership has not been renewed (membership fees are due in January so information will be destroyed in April). England Athletics have a different retention policy (4 years) and this is outlined in their privacy policy. Your data is not processed for any further purposes other than those detailed in this policy.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to fully administer your membership, registration with EA or participation in club events.